

**BOARD OF CERTIFICATION OF
OPERATING PERSONNEL IN WASTEWATER TREATMENT PLANTS
MEETING MINUTES**

Dates: Thursday/Friday, March 6-7, 2014
Time: 9:00 am
Location: Kauai DOH Office, 3040 Umi Street – Room 100, Lihue, Kauai
Attendees: Wesley Lim (WL), Chair, City and County of Honolulu
Dr. Roger Babcock (RB), Vice-Chair, University of Hawaii Faculty
Lee Mansfield, P.E. (LM), Professional Engineer in Private Practice
Kevin Nakamura (KN), Hawaii Water Environment Association
Virgilio Viernes (VV), County of Maui
Loren Tanigawa (LT), County of Kauai
Ron Hay, P.E. (RH), Private Sector

MINUTES

A. Call to Order at 9:00 am March 6, 2014; 9:00 am March 7, 2014

B. Review January 23, 2014 Meeting Minutes

1. The minutes of the January 23, 2014 Board of Certification (BOC) meeting were approved with minor edits.

C. Old Business

1. Covanta HRRV WWTP Oahu, Babcock to visit for classification – still pending.
2. DRC notification needed for Gary Franger's two aerobic systems in Hauula – has been contacted by phone and email – still pending.
3. Computer Based Testing (CBT).
 - a. CBT is now available. At least one person has passed a grade 4 exam.
 - b. Some sort of presentation will be made at the HWEA conference to pass on information.
4. February 13, 2014 Certification Exam results – not yet received from ABC.
5. BOC Website Updates: Babcock will work with IT to make changes approved at last BOC meeting - PENDING.

D. New Business

1. Requests for CEUs:
 - a. John Leong: College transcripts reviewed and awarded 14.5 CEUs for Chemistry and math classes (Algebra and Statistics).

- b. Chris Horner: College transcripts reviewed and awarded 15 CEUs for physics and math classes (Algebra).
 - c. Jonah Napoleon: College transcripts reviewed, no CEUs are awarded.
 - d. Henry Talaro: Awarded 7.5 CEUs for Kerri course and conference attendance.
- 2. DRC Notifications:
 - a. Maalaea Kai WWTP, Class I facility, DRC Eric Smith grade 1
 - b. Maalaea Kai WWTP, Class I facility, Secondary DRC Stephen Groff grade 4
 - c. Alihi Lani, Class II facility, DRC Mansfield Dacay grade 4
- 3. Requests for Reciprocity
 - a. Joseph Hogan. Applied for Grade III by reciprocity from Virginia. However he already earned a HI grade 3 license in April 2013. He will be informed of the procedures for license renewal.
- 4. Requests for Temporary Certification:
 - a. Shane Robins (CCH). Applied for a temporary Grade 1 license for work at Waianae WWTP under DRC Berwin Nyuha. Grade 1 temporary certificate approved for 2 years pending receipt of \$50 certificate fee.
 - b. Bruce Hashimoto (Kona). Applied for a temporary Grade 2 license for work at Kealakehe WWTP under DRC Dana Riddle. Grade 2 temporary certificate approved for 2 years pending receipt of \$50 certificate fee.
 - c. John Leong (Kona). Applied for a temporary Grade 1 license for work at Kealakehe WWTP under DRC Dana Riddle. Grade 1 temporary certificate approved for 2 years pending receipt of \$50 certificate fee.
 - d. Isaac Schmidt (Kona). Applied for a temporary Grade 1 license for work at Kealakehe WWTP under DRC Dana Riddle. Grade 1 temporary certificate approved for 2 years pending receipt of \$50 certificate fee.
- 5. Wastewater Treatment Plant Classifications
 - a. Poipu Wastewater Treatment Facility
 - b. Eleele Wastewater Treatment Plant

6. Request for Course Evaluation for CEU approval
 - a. Hawaii Water Service Co. will provide 10-hr and 30-hr OSHA Construction Training:
Title: OSHA 10-hr Training. Approved for 1 CEU
Title: OSHA 30-hr Training. Approved for 2 CEU
Must provide attendance roster/sign-in sheets.
 - b. TRIPAC training on Flange Bolting, NSF-61 Gaskets, and DENSO. Two-hour training approved for 0.2 CEU
7. Michael Pelekai February 2014 ABC Certification Exam question comment. BOC reviewed the comment and found the question was valid.
8. Tracy Spriggs inquiry regarding re-certification of an expired license. Will be referred to the website for procedures to apply to sit for an exam.
9. License renewal notification: BOC will send a letter to all operators last known address that all licenses expire on October 15, 2014. Renewal applications should be submitted by September 12, 2014
10. Planned meetings, exams, deadlines for remainder of 2014
 - a. Meetings: May 6 (Oahu-at HWEA conference), July 10 (Oahu), September 18-19 (Maui/Molokai), November 13 (Oahu), December 11-12 (Hilo)
 - b. Paper Exam: August 14 (apps due June 6)
 - c. License Renewals: All expire on October 15, 2014 (notices July 15)
 - d. HWEA/AWWA Conference: May 6-9 at Hawaii Convention Center

E. Adjournment: March 6, 2014 – 4:00pm: March 7, 2014 – 2:00pm

Next BOC Meeting: May 6, 2014 (Oahu)